

MISTER UNIVERSE INTERNATIONAL EL SALVADOR — OFFICE OF THE HOST
COUNTRY PROGRAM

Official Travel Request Form

Official Visit by a Visiting Ambassador — Hosted by Mister Universe International El Salvador

This form requests authorization and documents an official program visit to the Republic of El Salvador by an Ambassador, titleholder, or delegate from any pageant or competition organization, hosted by the Mister Universe International El Salvador Organization. Complete all sections in full and route for approval prior to booking travel.

1. AMBASSADOR / TRAVELER INFORMATION

Full Legal Name:

Title Held (e.g., Mister/Miss [Country] 20__):

Sending Organization / Competition:

Country / Region Represented:

Date of Birth:

Mailing Address:

Mobile Phone:

Email Address:

Emergency Contact (Name & Phone):

2. PASSPORT INFORMATION

Passport Number:

Issuing Country:

Date of Issue:

Date of Expiration:

Passport must remain valid for the full duration of the visit. A clear photo copy of the passport identification page must be attached to this form.

3. VISA & ENTRY PERMISSION

Reference — general entry policy for U.S. passport holders (verify current requirements with the Salvadoran consulate or the U.S. Embassy in San Salvador before travel, as policy is subject to change):

- U.S. citizens may generally enter El Salvador for short tourism/business visits without a pre-issued visa; entry stamps are typically issued on arrival for a defined stay period.
- Officials may still request proof of onward/return travel, sufficient passport validity, and a hotel or host confirmation.
- Non-U.S. passport holders should confirm their specific visa category with the Salvadoran consulate well in advance.

Traveler Passport Nationality:

Visa Required? (Y/N):

Visa/Entry Permit Number (if applicable):

Entry Permit Issue Date:

☐ Confirmation of entry requirements obtained from official consulate/embassy source (attach documentation)

A formal invitation letter from the Mister Universe International El Salvador Organization will be provided separately once this form is approved.

4. TRAVEL DETAILS

Departure City / Airport:

Arrival Airport (El Salvador):

Outbound Travel Date:

Return Travel Date:

Airline / Flight Number (Outbound):

Airline / Flight Number (Return):

Purpose of Program Visit:

Host Point of Contact (Mister Universe International El Salvador Organization):

5. ACCOMMODATION REQUIREMENTS

Hotel / Residence Name:

Confirmation Number:

Check-In Date:

Check-Out Date:

If accommodations are to be provided, they must be arranged by the Mister Universe International El Salvador Organization no later than 30 days in advance and approved by the Mister Universe International El Salvador Office of the Ambassador Program. Security detail requests, if required by the traveling Ambassador, should be confirmed in writing.

6. MINIMUM APPEARANCE ENGAGEMENTS & PHOTO OPPORTUNITIES

As a condition of this travel authorization, the Ambassador agrees to fulfill the following minimum public and media commitments while in-country, as coordinated by the Mister Universe International El Salvador Organization (minimum of 2 appearances per category below, editable as needed):

- ☐ Minimum of official public appearances / community engagements
- ☐ Minimum of media or press availability opportunities
- ☐ Minimum of official photo opportunities in sash/attire
- ☐ Attendance at host government welcome/courtesy event (if scheduled)

Additional appearance requirements:

7. IMAGE & MEDIA RIGHTS OF USE

All photographs, video, audio, and other media captured, recorded, or produced within the Republic of El Salvador in connection with this visit are granted in full to the Mister Universe International El Salvador Organization. By signing this form, the Ambassador grants the Mister Universe International El Salvador Organization full and unrestricted rights of use of any and all such material — including but not limited to reproduction, editing, distribution, broadcast, publication, and promotional use, in any format or medium now known or later developed — for an unlimited time, without additional compensation, further written approval, or expiration of this grant.

- ☐ I grant the Mister Universe International El Salvador Organization full and unrestricted rights of use, for unlimited time, of any and all material produced during this visit within the Republic of El Salvador

Ambassador Point of Contact for Media Coordination:

Sending Organization Point of Contact:

8. RELEASE OF LIABILITY

In consideration of being permitted to participate in this official visit hosted by Mister Universe International El Salvador, the undersigned Ambassador voluntarily assumes all risks associated with international travel, including but not limited to travel delays, illness, injury, property loss, and political or civil unrest, and releases Mister Universe International El Salvador, the Ambassador's sending organization, its officers, directors, and affiliated organizations from any and all liability, claims, or causes of action arising from participation in this trip, except where caused by the gross negligence or willful misconduct of the releasing parties.

The Ambassador confirms they carry valid travel/medical insurance covering the visit dates, or acknowledges in writing that they decline such coverage.

- ☐ I have travel/medical insurance covering this trip
- ☐ I decline travel/medical insurance and accept the associated risk

9. POSITIVE CONDUCT & NON-DISPARAGEMENT

While participating in this official visit, the Ambassador agrees to conduct themselves in a professional, respectful manner that reflects positively on the Mister Universe International El Salvador Organization, its officers, sponsors, and host government partners. The Ambassador further agrees that, during and after this trip, they will not make, publish, or encourage any disparaging, defamatory, or damaging statements — whether verbal, written, or via social or other media — about the Mister Universe International El Salvador Organization, its officers, sponsors, partners, or the Republic of El Salvador.

- ☐ I agree to conduct myself professionally throughout this visit and will not disparage the Mister Universe International El Salvador Organization, its officers, sponsors, partners, or the host country, during or after this trip

10. ANTI-HUMAN TRAFFICKING ACKNOWLEDGEMENT

Mister Universe International El Salvador maintains a zero-tolerance policy toward human trafficking and exploitation in all forms. By signing below, the Ambassador and their sending organization acknowledge and agree to the following:

- I am traveling voluntarily and have not been coerced, deceived, or induced by false promises regarding this trip.
- I retain full control of my own passport, identification documents, and personal funds at all times.
- I have not been asked to surrender my travel documents to any third party as a condition of this trip.
- I will report any suspected exploitation, coercion, or trafficking activity encountered during this trip to organization leadership and, where appropriate, local authorities.
- I understand this acknowledgement is a condition of travel approval under this program.

11. ACKNOWLEDGEMENT OF APPROVAL REQUIRED BEFORE TRAVEL AND RIGHT TO CANCEL

Submission of this form does not constitute authorization to travel. This visit is not approved until the Ambassador receives formal written approval from the Mister Universe International El Salvador Organization, and no travel arrangements, bookings, or expenses should be finalized before that written approval is received.

The Mister Universe International El Salvador Organization reserves the right to cancel, postpone, or modify this visit at its sole discretion at any time, including after approval has been given, for reasons including but not limited to safety or security concerns, changes in host government relations, budgetary constraints, or the Ambassador's failure to meet the requirements of this program.

☐ I understand that this form does not authorize travel until formally approved in writing, and that the Mister Universe International El Salvador Organization retains the right to cancel, postpone, or modify this visit at its discretion

12. APPROVAL AND SIGNATURES

Ambassador / Traveler:

Signature: **Date:**

Printed Name:

Sending Organization Representative:

Signature: **Date:**

Printed Name:

Host Program Director / Authorizing Officer (Mister Universe International El Salvador):

Signature: **Date:**

Printed Name: